***Note:*** *The sample policy below can be shortened as long as it contains at a minimum a statement of the school district’s pest control policy, a description of the pest control methods, and a description of the notification process (including pre-notification and posting requirements for planned and emergency applications).*

The following notice is per the July 1, 2002 state law requirement (RCW 17.21.415) and RCW 28A.320.165 (July 26, 2009)

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SCHOOL DISTRICT PESTICIDE WRITTEN NOTIFICATION**

Annual Requirement  
The \_\_\_\_\_\_\_\_ School District, in accordance with state law, is providing written notification to interested parents or guardians and employees describing the District’s pest control policies and methods.

District Policy   
The District has adopted a policy for the "Use of Herbicides, Insecticides, and Fungicides" which states:   
The health and safety of students and staff shall be of primary concern when the \_\_\_\_\_\_\_ School District uses chemicals to control weeds, molds, moss, fungus, rodents, insects and other unwanted pests. Such chemicals will not be applied in or about school facilities or daycares when students are present except in the case of emergencies. Antimicrobial pesticides are exempt from the new regulations.

Who Applies Pesticides  
District employees will do most of the pesticide applications and will possess a valid Washington State Pesticide license in the categories of pest control, or be under the direct supervision of a certified applicator if they apply any pesticides using an "apparatus" [mechanical powered equipment], or any "restricted use pesticide."

Sometimes, contracted commercial pest control applicators apply pesticides at district properties. In any case the application will be done by people who possess a valid Washington State Pesticide license in the categories of pest control. All applications must receive prior authorization from the District and must adhere to all notification and posting requirements by the same process as is used by the District.

48 Hour Pre-application Notification  
The District will make pre-application notification at least 48 hours before applying a pesticide. This notification will be posted in a prominent place in the main office of the school/site. Also, it will be distributed to interested persons who request to be notified in a method described hereafter. The notification at a minimum shall state:

1. "Notice: Pesticide Application" as the header;
2. The product name of the pesticide to be applied;
3. The intended date and time of application;
4. The location to which the pesticide is to be applied;
5. The pest to be controlled; and
6. The name and phone number of a contact person at the District.

An application to a district property must be made within forty-eight hours following the intended date and time stated in the notification or the notification process will be repeated.  
  
Exceptions   
The pre-notification requirements do not apply if the school facility application is made when students do not occupy the school for at least two consecutive days after the application. The pre-notification requirements do not apply to any emergency school facility application for control of any pest that poses an immediate human health or safety threats, e.g. an application to control stinging insects. When an emergency school facility application is made, notification consistent with the District’s notification system shall occur as soon as possible after the application.

A school facility application does not include the application of antimicrobial pesticides or the placement of insect or rodent baits that are not accessible to children.

Application Notification  
The District or commercial applicators will, at the time of application, post notification signs for all pesticide applications made to grounds. When applications are made to the grounds, a 4x5 inch (minimum size) notification sign will be posted:

1. At the primary points of entry to the school, and
2. At the location of the application.

The District posted signs will state (other applicator signs will be similar, but provide the same information):

THIS LANDSCAPE HAS BEEN   
RECENTLY SPRAYED OR  
TREATED WITH PESTICIDES BY   
YOUR SCHOOL

FOR MORE INFORMATION  
PLEASE CALL  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
AT XXX-XXX-XXXX

When applications are made in or on a building (including playground equipment), 8.5- x11-inch notification signs will be posted prominently at the location. The school facilities poster will state:

|  |
| --- |
| **NOTICE: PESTICIDE APPLICATION**  Product Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date and time of application: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Location to which the pesticide was applied: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Pest to be controlled: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name and phone number of a contact person at the District: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Pesticides Applied On a Regular Basis (more than twice a year anywhere in the District)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Product** | **Type** | **Application Method** | **Location** | **Safety Alert** |
| Blackleaf Fly & Mosquito | insecticide | aerosol spray | Gr./Bldg. | CAUTION |
| Casaron 4G | herbicide | granular | grounds | CAUTION |
| Champion Sprayon Flying Insect Killer | insecticide | aerosol spray | Gr./Bldg. | CAUTION |
| ClearOut 41 Plus | herbicide | tank mix spray | grounds | DANGER |
| Crossbow | herbicide | tank mix spray | grounds | CAUTION |
| \*Demand CS 0.015% | insecticide | tank mix spray | Gr./Bldg. | CAUTION |
| Devrinol 5-G Ornamental | herbicide | granular | grounds | CAUTION |

\*This product is only applied by commercial licensed applicators.

Where Pesticides are Applied   
The District applies pesticides in the following areas: classrooms, restrooms, food handling areas, buses, greenhouses, playgrounds, and athletic fields.

Pesticide Records  
The District shall maintain pesticide application records for seven years from the date of application. The records are available to interested persons upon request from the maintenance department. The maintenance department can be contacted at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

The District will provide an annual summary of pesticide use prepared for each school/site after \_\_\_\_\_\_\_\_ for the preceding calendar year. A copy will be made available to each school/site office and to interested persons by contacting \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Registration for Pre-application Notification *(optional)*

Notices will be sent home by U.S. mail and/or e-mail to parents or guardians and by e-mail to requesting School District staff members for the school/site of a pesticide application at a minimum of forty-eight hours before an application. Please fill out one registration for each household; this is an annual form. Succeeding notices will be each September.

**Mail the filled out Pre-application Notification Registration form to: (below)  
\_\_\_\_\_\_\_\_\_ School District  
Pesticide Registration  
Facilities and Maintenance Services  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
\_\_\_\_\_\_\_\_\_\_, WA \_\_\_\_\_\_\_\_\_\_**

|  |
| --- |
| **Pre-application Notification Registration**  Please type or print legibly. Registrations that cannot be read will not be accepted.  Name (parent or guardian or staff member): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School/Site: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  E-Mail Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name (parent or guardian or staff member): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School/Site: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  E-Mail Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name of student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School/Site: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name of student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School/Site: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name of student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School/Site: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name of student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School/Site: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name of student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School/Site: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Mailing address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  City and zip code \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Phone number: Home \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |